**Classroom Mobile Technology Use Policy for Students**

1. You MUST have your school ID to use a laptop.
2. You will trade your ID for a numbered laptop - you are responsible for any hardware or software issues the computer has while you are using it, so be careful and let the teacher know if there are any problems.
3. Please carry the laptop in a closed position with two hands, and never lean or write on the top of a laptop. Cracked screens are your financial responsibility!
4. No liquids near laptops.
5. You must save your work to your own Google Drive, flash drive, or email it to yourself. Laptops will be wiped of all documents on a daily basis.
6. When requested by a teacher, you must immediately close your laptop and give her or him your attention. Failure to do so may result in the loss of laptop privileges.
7. When you return your laptop to the cart, you should plug it in to charge in its designated spot and then retrieve your ID. You are responsible for the laptop during that time.
8. You are responsible for reading the LAUSD Responsible and Acceptable Use Policy available at <http://eastvalleyhs.com/technologyteam/>. Your use of the internet and computers at East Valley is recorded through the filter - be careful what you access.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, have read the above rules and guidelines. I understand that laptops are only to be used for class work. If I do not follow the rules above, or other classroom rules, I will lose laptop privileges in that class. I understand that repeat offenses could make the loss of privileges permanent school-wide.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_